Annual report submitted to the Program Review Committee on

Signature of Department Chair/Lead Faculty Member Signature of Dean/Director

### Data and Analysis

### Program Data - N/A

|  |  |  |  |
| --- | --- | --- | --- |
|  | 3 Years Prior | 2 Years Prior | 1 Year Prior |
| FTES |  |  |  |
| FTEF |  |  |  |
| WSCH/FTES |  |  |  |
| Number of Full-Time Instructors |  |  |  |
| Fill Rate |  |  |  |
| Success Rate |  |  |  |
| Persistence |  |  |  |
| Retention |  |  |  |

### Program Data Analysis - N/A

### Curriculum Data-- Use data from the previous academic year

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Additions | Revisions | Suspensions | Retirements | Current Total |
| Courses |  |  |  |  |  |
| Certificates 18 units or greater |  |  |  |  |  |
| Certificates less than 18 units |  |  |  |  |  |
| Degrees |  |  |  |  |  |

### Curriculum Data Analysis

* 1. **Student Learning Outcomes Data - N/A**

|  |  |
| --- | --- |
| Total number of sections |  |
| Percentage of sections reporting on SLOs |  |

**Department Discussions Regarding SLOs (“Closing the Loop”)**

* 1. **Progress on 5-year Goals from most recent Program Review.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Goal** | **Complete** | **Partially Complete** | **Not Started** | **Abandoned** | **Comments** |
|  |  |  |  |  |  |

**Analysis of Progress on 5-year Goals**

Program Review of 2006 was dedicated to district/college-wide implementation of Banner to improve services to students, provide timely and accurate financial data, to meet regulatory reporting requirements, and process human resources more effectively.

### Action Plan and Resource Request Based on Annual Data

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Action** | **Institutional planning goals\*** | **How action will improve ~~student learning~~ college support** | **Type of Resource** | **Resource needs, if any** | **Department priority\*\*** | **Approximate cost** | **Potential Funding Source** |
| Computers | Stewardship/Service | Improved financial reporting | Equipment | Information Technology | #1 | $9,000.00 | Ancillary |
| Redesign workspace | Service | Improved service and accessibility | Facilities | Maintenance & Operations | #4 | TBD | Meas M |
| 2 additional staff | Stewardship | Additional support for centralized accounting. Improve accountability | Personnel | Accounting Analyst, Accounting Specialist | #2 | $160,000 | TBD |
| Upgrade Great Plains software support | Stewardship | Reduce program errors, relieve I.T. | Software/Technology | Software Maintenance agreement upgrade | #3 | $12,000 | TBD |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

\*Reference specific sections of College Education Master Plan, Strategic Initiatives, 5-year Program Review Goals, Accreditation Recommendations, SLO/SAO evaluation and assessment, College Mission, or other relevant planning documents.

\*\*Prioritize the program’s resource needs with 1 being the most important and subsequent numbers being less urgent.